MEETING OF THE AMENITIES COMMITTEE

Monday 9th March 2026 at 6:00pm, Small Meeting Room
Old School Building, Main Street, Burton Joyce

Present: Cllrs P Hyde (Chair) Y Greenfield (Vice Chair) H Chadbourne-Doyle, D Eite and R Fife
In attendance: J Sherrin (Clerk) D List (Grounds& Amenities Manager) J Sylvester (Chair of GHA)

DRAFT MINUTES

AM26/566 **Apologies for Absence** - None

AM26/567 **Election of Vice Chair** – Cllr Y Greenfield unanimously elected as Vice-Chair

AM26/568 **Council members' declaration of interests for items on the agenda** – Cllr R Fife has an allotment

AM26/569 **Minutes of meeting held on 12th January 2026** – Approved as a true record and signed by the Chair

AM26/570 **Allotments**

(i) GHA Update – Shed is installed on plot 54 for Lottery Funded project. Raised planters are on order. Facebook page is set up.

(ii) Waiting List Update – Existing tenants waiting for specific plots. One plot available being offered out.

J Sylvester left at this point

AM26/571 **Quotes for tree works following tree survey** – New company approached did not wish to quote. Agreed for current tree surgeon therefore to carry out works as per their original quote.

AM26/572 **Quotes and updates for cemetery lychgate repairs** – Quote for repairs to ironwork only received (£675.30). Agreed not worth repairing ironworks without repairing woodwork as well. Members to explore alternatives.

AM26/573 **Actions List – Reviewed and updated.** D List to remove old signs from allotment gates.

AM26/574 **Any new maintenance issues and updates for:**

(i) **Allotments** - None

(ii) **Roberts Recreation Ground** - None

(iii) **War Memorial** - None

(iv) **Cemetery**

a. Post to prevent vehicular access – alternative solution of padlocking vehicle gate and leaving open pedestrian gate implemented.
b. BRAMM cemetery of the year information noted – agreed not to enter this year.
c. Charging / deposit policy for grave and ashes plots reviewed. To propose to Full Council that a new system of taking a non-refundable holding deposit of £200 for grave spaces and £100 for ashes plots for residents only (non-residents cannot reserve plots). To be implemented with immediate effect.
d. Recent break-in to portacabin noted. Door frame has been mended and additional bolts installed on door.

(v) **The Grove** – Memorial bench received. D List to install

(vi) **The Old School Building**

a. Quote of £347.50 for LED lights in OSB store rooms received. To recommend for approval at Full Council (from Climate Change Reserve).
b. Quote of £2,134 for double glazed windows at front of OSB and quote for £258.72 replacement glass panels received. Double glazing option preferred as long term solution. To recommend to for approval at Full Council (from Climate Change Reserve).

c. Quote for roof repairs of £1,950 received. To recommend for approval at Full Council (from Old School Building Maintenance Reserve).
d. Request from Brownies for cooker and cupboard space reviewed. Use of table top cooker not approved for Health & Safety / Fire Risk /Food Hygiene reasons. To explore possible storage solutions in outside stores.

(vii) Community Garden

a. Proposed reservation policy reviewed. To recommend to Full Council to approve.
b. Quote for tarmacking at Old School Building reviewed. Agreed for Clerk to use quote to seek external grant funding for provision of hard standing for pop-ups and events, as phase 3 of the garden project.
c. Repairs to front door lock - noted
d. Reinstatement of refurbished gates - noted
e. Community garden – 2nd side of finger posts to be attached by installers free of charge. Uplighter timer issues and noticeboard issue now rectified by installers.
f. Clock light and broken uplighter now both fixed.
g. Request for bug hotel approved. To be located near flag pole.
h. Security and signage (including bequeathed deer) reviewed. Quote for additional light sensor for existing lights to be requested. "Do not climb" sign to be purchased to be place by deer.
i. Parking enquiry considered. Parking behind Old School Building remains for Parish Council use only.

AM26/575 **Information update** – Shepherd's hooks installed by resident and parking issues on Padleys Lane – to be reported to VIA.

AM26/576 **Date of next meeting** – Monday 27th April at 6pm

Meeting closed 7:05pm

Signed:_____ **Date:_____**
Chair of Amenities Committee

DRAFT