MEETING OF THE
COMMUNITY GARDEN COMMITTEE

7pm Tuesday 19th November 2024
The Parish Council Office, Old School Building, Main Street, Burton Joyce

Present: Cllrs L King (Chair) H Chadbourne-Doyle and T Hazard
In Attendance: J Sherrin (Clerk) D List (Grounds & Amenities Manager) J Major

DRAFT MINUTES

24/0021 **Apologies for absence** – Cllrs Y Greenfield (Work) Jeanette Johnson (Holiday) and R Fife and H Metcalf and C Helmore

24/0022 **Council members' declaration of interests for items on the agenda** - None

24/0023 **Minutes from previous meeting, August 20th 2024** – approved and signed by the Chair

24/0024 **Update on progress** - Awaiting outcome of £100k FCC grant application. Board meet on 11th December, decision within 2 weeks after. Received quote for pergola and have met with project management organisation.

24/0025 **To consider finger post signage** – Cllr King asked for consideration for installation of fingerpost signage in the front corner of the site, pointing to local facilities and provided a suggested design. A more rustic design and one which could be added to and taken away more easily was suggested as being more appropriate. Alternative examples on the internet were reviewed. Committee members to think about what local facilities and amenities might be included on such a sign. Agreed to bring further thoughts and ideas for design and content to the next meeting.

24/0026 **Project management after RIBA Stage 4** – Quote from project management organisation reviewed. Agreed to wait for funding decision to decide on project management – proposed to be kept in house if smaller scale and contracted out if the £100k grant is received. Clerk to ask project management contractor if the proposed stages can be treated separately and to clarify with designers if tendering work is included in stage 4.

24/0027 **Drainage survey** – Quote from civil engineering organisation for creation of designs for new soakaway system reviewed. Agreed not to accept at the moment. D List provided an update that he has given a local contractor the specification of works and they remain interested in assisting. A porous surface which naturally drains away could be an alternative solution to a new soakaway. D List to follow up with local contractor and to make assessment of existing drainage himself from initial review of pipework under manhole covers. Noted local history society may have drawings of culverts. Severn Trent Water using sub-contractors for current drainage works.

24/0028 **Update on funding and timescales.** Priorities depending on grant funding success discussed. Agreed that for the smaller existing budget of c £70k, the priorities for the garden will be:

- Canopy over the plinth
- Levelling and grading the ground, including trenches and first fix of electricity supplies
- Pergola
- Benches and bins (£5k grant from GBC already received)

Paving company to be considered as alternative surface supplier. 'Brown paper' mapping process to plan sequence to be undertaken if project management company not used. J Major to provide assistance on this if required.

24/0029 **Village Centre Development** – Councillors met with Chief Exec of Gedling Borough Council and Head of Development and Place to discuss Carlton Towns Fund and other matters. Waiting to see what funds are available and how it may be spent, with a view to seeking investment in the village centre and/or the community garden.

24/0030 **Information Update –** No further information.

24/0031 **Date of Next Meeting** – To be agreed.

Meeting closed 8:10pm

Signed:_____ Date:_____
Chair of Community Garden Committee

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