

MEETING OF THE COMMUNITY GARDEN COMMITTEE

Tuesday 30th September 2025 at 11:00am
Small Meeting Room, Old School Building,

Present: Cllrs Y Greenfield (Chair) T Hazard and L King

In Attendance: J Sherrin (Clerk) D List (Grounds & Amenities Manager)

DRAFT MINUTES

Start delayed to 11:50am start due to preceding on-site meeting with Contractors and Designers

- 25/0087** **Apologies for absence** – Cllrs H Chadbourne-Doyle and J Johson
- 25/0088** **Council members' declaration of interests for items on the agenda** - None
- 25/0089** **Minutes from meeting September 16th 2025** - approved as a true record and signed by the Chair
- 25/0079** **Option to extend plinth to fit canopy reviewed.** Extension includes addition of 150mm on sides and 600mm on front, with steps and associated resin bound surface. Estimated cost £4.3k. Clerk and G&AM to liaise with contractor to ascertain fuller understanding and check includes reinforced bars previously discussed. To be referred to Finance & General Purpose Committee for funding approval.
- 25/0090** **Suggestion for tree works to be undertaken during construction considered.** Noted that clearance of the area beside the store sheds will be carried out by the contractor, but any tree maintenance will not. G&AM to ask tree surgeon to crown thin and crown lift 3 trees (cost £500 – to come from tree maintenance budget) and to undertake clearance of ivy himself.
- 25/0091** **Gate repairs** – Quote from local engineering company received - £1,782.90 for side gate and double gate refurbishment. To be referred to F&GP for decision.
- 25/0092** **Date for Official Opening discussed.** Possible dates of November 22nd and 29th still being considered. Combining with Christmas Lights Switch-On also considered. Whilst negotiations to reduce the lead time of the canopy installation is still ongoing, the decision cannot be made. To review next at the Events Working Group meeting once a firmer date has been agreed.
- 25/0093** **Any issues not requiring a decision** - None
- 25/0094** **Date of Next Meeting** – Tuesday 14th October at 3pm

Meeting closed 12:20pm

Signed: _____
Chair of Community Garden Committee

Date: _____