



MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

Tuesday 4th June 2025 at 6:00pm

**Small Meeting Room, The Old School Building, Main Street, Burton
Joyce, Nottingham NG14 5DZ**

DRAFT MINUTES

Present: Cllrs P Hyde (Chair) J Johnson (Vice Chair) L King and Y Greenfield

In Attendance: J Sherrin (Clerk and RFO)

25/526 Apologies for absence – Cllr R Rolls

25/527 Declaration of interests for items on the agenda - None

25/528 Minutes of the previous meeting – April 15th 2025 approved as a true record and signed by the Chair

25/529 Matters arising from previous minutes

- i) Electricity supply to OSB update** – The Clerk provided an update. National Grid had visited 3 times to assess the supply and establish its route. Clarified that it was a 3-phase supply and it could be moved to the front of the building. A new box can be installed outside. Agreed preferred location to be next to the existing gas meter on the side wall. Clerk advised there is no cost to the National Grid element of the works. Noted that an electrician would be needed to re-route the power from the existing location to the new one. Cllr King and D List to set up meetings with electricians to quote in preparation for the supply relocation.
- ii) Tarmac quotes for Poplars Sports Ground** – Still awaiting quote. D List to action.
- iii) Update on internet hosting** – Clerk provided an update. The .gov hosting is now set up and the IT contractor is starting to migrate emails over. The Clerk and Deputy's have been completed today and he will continue to complete in stages, so the work is on-going.

25/530 Building valuations were reviewed. Concern was raised that they did not seem to be realistic. They do however follow industry standard guidance. Agreed that the additional insurance should be paid at this stage to when the renewal is due in November and that the new Ops Manager / RFO should investigate further in the interim.

25/531 ICO Scheme reviewed. Resolved to recommend to Full Council to approve.

25/532 Use of CIL for Community Garden - Agreed in principle that CIL funding may be used for any balance required for Community Garden Project. Detailed figures to be

reviewed once the tender process is complete. Clerk to check status of most recent CIL receipt. To recommend to Full Council that in principle CIL should be used for any shortfall for the project.

25/533 Request from Windmill Kindergarten re summer fees considered. Clerk provided breakdown of costs and current income figures from short-term hire. Resolved that members of the committee should meet the staff again to discuss. Noted that previous manager had run summer holiday clubs which could be explored.

25/534 Information update – Clerk advised that a letter had been received this week from HMRC regarding an underpayment of PAYE. She had requested a detailed breakdown of the figures from HMRC. To check information is being correctly inputted by the accounts clerk and investigate further.

25/535 Date of next meeting – To be arranged

Meeting closed 7:05pm

Signed: _____
Chair of Finance & General Purpose Committee

Date: _____