MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

Tuesday 11th March 2025 at 9:00am

Held in the Small Meeting Room, The Old School Building, Main Street, Burton Joyce, Nottingham

DRAFT MINUTES

Present: Cllrs P Hyde (Chair) J Johnson (Vice Chair) L King, Y Greenfield
In Attendance: Jessica Sherrin (CEO) Clare Brettell (RFO/Ops)

25/497 **Apologies for absence –** Cllr R Rolls

25/498 **Declaration of interests for items on the agenda** - None

25/499 **Minutes of the previous meeting – January 7th 2025** – Approved as a true record and signed by the Chair

25/500 **Matters arising from previous minutes** – None

25/501 **Fee setting for facilities – to agree on 2025-26 charges for all facilities**
The current prices were reviewed in detail.
It was unanimously agreed to recommend an increase of 4% across all facility charges.
Cllrs Hyde and Johnson to arrange a meeting to discuss fees with the Windmill Kindergarten, and bring back to the next meeting.
The facility fees for BJFC were discussed, also subject to a 4% increase, along with reinstating the access card system on the 3G which had led to a reduction in some fees. The access card facility to be looked into by the Poplars committee with a view to this being reinstated by June, and the agreed fee charges could be resumed.

25/502 **Accounts to end of February 2025 – to review and agree on reserves allocation for year.**
It was agreed for the reserve allocations to be looked at, at the Year end so a clear picture of money to be allocated could be assessed. If necessary Full Council to allow delegated power to the F&GP committee to agree these figures.

25/503 **Financial Risk Assessment Register – to agree and update**
It was **resolved** to agree the updated Financial Risk Assessment. Cllr's Hyde and Johnson to ensure that regular internal audits of paperwork are carried out.

25/504 **Financial Regulations – To update in preparation for May**
It was agreed to look at these in closer detail at the next F&GP committee meeting.

25/505 **Fire Risk Assessments – to agree and recommend to full Council**
Quotations had been received from 3 Companies.

It was **resolved** to go ahead with the quotation received from Premium Fire Protection Ltd for a Fire Risk Assessment to be carried out at both the Old School Building and the Poplars Sports Ground at a cost of £755 + VAT. The RFO to make the necessary arrangements.

25/506 **To review Building Valuations and increase premiums accordingly**
The Building Valuations had not been received, and this item was deferred to the next meeting.

25/507 **To review quotation for work at the Poplars**

i) **CCTV –** It was agreed that at present this was an unnecessary cost. The RFO to check with the G&AM any gaps in the CCTV footage.

ii) **Leak to the tank at the Poplars –** This was to be looked at by the Poplars committee and two further quotations sought**.**

25/508 **Review and update 'Site Priority List' –** Priorities had been allocated to Council committees. This was noted.

25/509 **Information update –** It was noted that 'Slimming World' had relocated from the Poplars Sports Ground' to the Village Hall. It was agreed that the Parish Council should advertise more widely the rooms it has to offer for hire. This to be addressed in the Strategy meeting, along with an advertising proposal.

25/510 **Date of next meeting -** Tuesday 15th April at 9.30am in the small meeting room, The Old School Building.

DRAFT

Meeting closed 9.45am

Signed:_____ **Date: _____**
Chair of Finance & General Purpose Committee