MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

Thursday 2nd November 2023 at 9:00am
Parish Council Office, Old School Building, Main Street

MINUTES

Present: Cllrs P Hyde (Chair) Y Greenfield and Laurence King
In Attendance: Jessica Sherrin (Parish Clerk) and 1 member of the public

23/398 **Apologies for absence -** Cllr Jeanette Johnson (Sick)

23/399 **Declaration of interests for items on the agenda -** None

23/400 **Minutes of the previous meeting – 19th September 2023** – Approved as a true record and signed by the Chair

23/401 **Matters arising from previous minutes -** None

23/402 **To consider correspondence from a resident requesting publication of specific financial information on the Parish Council's website –** In response to the query, the National Association of Local Councils (NALC) had been contacted and relevant information had been investigated (NALC Accountability & Governance Practitioners' Guide, The Good Councillor's Guide to Finance and Transparency, BJPC Financial Regulations and the LGA 2015 Transparency Code) to ascertain the specific reporting requirements which had been identified as missing. It was noted that the accounts are audited annually, both externally and internally in detail, by independent auditors, and this omission had not been picked up to date. It was agreed that this will be rectified and expenditure on items over the value of £500 will be published on the website, starting with the current quarter (1 Oct 2023 – 31 December 2023). It was also noted that Parish Council's the website is currently being updated and the new one is due to be launched very soon. When launched it will also included publication of CIL expenditure and use of Contractors for projects over £5,000. The resident was thanked for bringing this matter to the Parish Council's attention.

23/403 **Review of financial accounts for period April – September 2023.** Half year accounts reviewed. All cost centres on track at this point, with exception of legal fees expenditure. Noted confirmation to exceed budget already agreed at Full Council as a justifiable expenditure. To be raised again at next Full Council and original brief to solicitor to be reviewed. CIL and s106 expenditure to be a specific agenda item for next F&GP meeting. Quote received for upgrading the corridor and end room in the Old School Building. Two further quotes required – to be considered at Amenities Committee.

23/404 **Health & Safety Policy –** Clerk to use template policy provided by award winning council. To suit Parish Council's needs and circulate to committee members once complete. To be presented to Full Council for ratification when complete.

23/405 **Information update -** None

23/406 **Date of next meeting** - TBA

Signed:_____ **Date:_____**
Chair of Finance & General Purpose Committee